

## Audiovisual Consultant

FinePoint is a leading technology consulting service provider. We pride ourselves on the care we take in the work we do for our clients and customers. Our goal is to elevate their experience, so FinePoint becomes their go-to experts. We are a growing team looking for sharp talent that is willing to learn and grow with us.

The Audiovisual Consultant will be responsible for creating designs and specifications for various spaces including critical facilities, corporate interiors, higher education and universities, sports facilities, medical and healthcare facilities, transportation, government offices.

The Audiovisual Consultant will prepare Audiovisual/Multimedia designs inclusive of audio, video, and control in support of a broad base of project opportunities and may provide project management, programming, and commissioning as required to see the project through to the end. Additional working knowledge of network design is a plus.

### Essential Duties and Responsibilities

- Design & Coordination of audiovisual systems.
- Responsible for audiovisual design and documentation, including all phases of design and coordination from budgets, conceptual/schematic design through construction documents including programming and user interface requirements.
- Review architectural, mechanical, and structural design and engineering plans and consult on space design, material selection, and multimedia systems.
- Perform site surveys to develop client requirements for converged infrastructure and develop documentation of new or existing systems and building conditions.
- Work within a team environment to ensure client standards are met and that all technology systems are incorporated into the overall system design.
- Provide project management duties for projects assigned ensuring successful and profitable completion.
- Coordinate with vendors, contractors, clients, and other interdepartmental personnel.
- Serve as a technical resource for others throughout the firm, providing thought leadership and subject matter expertise.
- Research, develop and evaluate emerging technology to maximize the firm's services.
- Gather or create programming requirements for audio visual control systems.
- Perform Business Development tasks such as preparing proposals and attending pre-bid meetings.
- Assure FinePoint Quality Standards with adherence to QA/QC procedures.
- Other duties as assigned.

### Job Requirements

- Up to 25% travel, sometimes on a last-minute basis.
- Occasional evening, overnight, and weekend work.
- Maintain a professional appearance.
- Ongoing training/certification in industry related subjects.
- Obtain and/or maintain CTS-D certification (completed within 1st year of hire).

### Education/Experience

- Strong knowledge of architectural drawing, technology, audio, video, data, and control system designs.
- Strong knowledge of AutoCAD and BIM/REVIT
- General knowledge of Information Technologies (IT) services and digital media delivery technologies, network hardware, infrastructure, and systems architecture such as IP, WAN, LAN Routers Switchers

- Minimum 5-10 years' experience in AV or ICT is preferred.
- Demonstrated management and leadership experience.
- Proficient with Microsoft Office, including Word, Outlook, and Excel.
- Experience with Bluebeam preferred.

## Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be self-motivated, positive in approach, professional to all employees, vendors, clients, and business partners.
- Excellent written and verbal communication skills.
- High level of organization
- High level of job site familiarity i.e. construction and corporate atmosphere.
- Able to creatively problem solve and analyze complex problems and generate solutions.
- Effectively manage multiple projects
- Demonstrate time management skill with attention to detail
- Understand technical and construction documents
- Must be able to communicate effectively in a team
- Technical background and excellent computer skills
- Must be resourceful and ability to solve unusual or unexpected problems.

## Certificates and Licenses

- Valid driver's license required.
- Valid and current CTS-D preferred.
- Valid and current PMP preferred.